



# RIVERLAND HILLS

BAPTIST CHURCH

Dear Prospective Intern,

Thank you for your interest in our internship position with Riverland Hills Baptist Church. We believe this internship is a great opportunity for individuals who want to grow in their relationship with Christ, grow in leadership abilities, engage in meaningful ministry through the local church, share Christ with others, and enjoy their job.

In this packet you will find information about Riverland Hills Baptist Church's internship, including goals and responsibilities, all of which will help inform you about this exciting opportunity. After you have read this information and prayed about the opportunity, please complete the attached application and submit it with a resume. Internship positions will be filled as applications are received, applicants are interviewed, and a viable candidate is identified. You can read further about the application process in the following pages.

Please note that there are four internships available in the ministry areas listed below. Again, thank you for your interest. I look forward to receiving your application.

Serving Together,

Bobbie Kelley, Human Resources, Riverland Hills Baptist Church  
[bobbie@riverlandhills.org](mailto:bobbie@riverlandhills.org) – (803) 753.6978

**Summer 2025 Available Internships:**

RH Kids Ministry Intern  
Student Ministry Intern  
Communications Intern  
Worship Intern

## **About Riverland Hills Baptist Church Summer Internship**

Equipping young leaders to serve Christ with integrity and excellence is a high calling. This calling has motivated us to help raise up young leaders in the church. During the summer, Riverland Hills Baptist Church offers college students and recent graduates the opportunity to devote a season of time to spiritual growth and self-discovery through service and study.

### **Equipping/Instruction**

Throughout the internship, interns will be coached by Riverland Hills' pastors and leaders. These coaching times are designed to equip interns with the foundational truths that will build the character and knowledge for their role as healthy members in a local church and community.

### **Practical Ministry**

Interns will serve throughout the summer and will gain "hands-on" ministry experience. Interns may be asked to teach, train, lead, listen, observe, build, and connect in a variety of different ways.

### **The Main Things**

The Great Commandment and the Great Commission fuel the work of our church. This is evident by our church vision: Living Faith. Everyone. Everywhere. Every day. We believe life-change takes place where meaningful relationships are formed. Therefore, Riverland Hills Summer Interns will have staff mentors and will be challenged to lead others throughout the summer.

### **Frequently Asked Questions:**

#### **Who can be an Intern?**

Any recent college graduate or current college student that has completed their freshman year.

#### **What is the start and end dates of the 2025 summer internship?**

The start date is TBD by ministry needs but will end by August 2nd.

#### **Is this a paid Internship?**

Yes. Interns will be paid an hourly rate of \$12.00.

#### **How many hours per week is the Internship?**

The internship will be 20 hours per week with Sundays and Wednesdays required work days. The other days will be determined by the intern's direct supervisor. (Total of 8 weeks)

#### **Can I work another job or take summer classes in addition to the Internship?**

This is an 'all-in' internship that requires energy and passion. The intern needs to be committed for the summer in order to get the desired experience.

#### **Do I have to currently attend or be a member of Riverland Hills Baptist Church?**

No, this internship is designed to equip the next generation of leaders in the church. While membership with Riverland Hills is not necessary, you do need to be an active member of a church of similar faith. It is also important to note that while an intern, you are asked to attend Riverland Hills Baptist Church's worship services throughout the summer.

#### **Is this Internship just for future pastors or church leaders?**

No. We do, however, believe that this internship will be most valuable to those considering full time vocational ministry. This factor could come into play as we review candidates.

**When is the deadline for the application? And when will interviews be held?**

The application period will be from February 1 to February 28, 2025. However, a rolling deadline is in place until positions are filled or until the ministry leader makes a call to delete the position for the summer.

After an application is received the applicant will be contacted by Bobbie Kelley about an interview time. Most interviews will be done on site or ZOOM depending on the location of the applicant. Please note that certain internships can be competitive and the fulfillment of the position will be at the discretion of each ministry area's supervisor.

**Other Internship Information:**

This Ministry Internship is designed to...

- Provide valuable ministry experience.
- Challenge leadership, development, and growth.
- Help give clarity to a possible calling in ministry.
- Connect interns with a community of pastors and ministers.
- Deepen a love for Jesus and His church.

Specifics of the Internship...

- Interns must be a Christian whose life reflects moral purity.
- An intern should have a desire to serve God and influence others.
- The leadership at Riverland Hills Baptist Church values the collective wisdom and work of teams, Interns will be working with a team where communication, honesty, and passion are highly valued

Four summer internships will be made available.

**About Riverland Hills Baptist Church:**

Riverland Hills Baptist Church exists to reach the world for Christ by equipping disciples to live out their faith everywhere and every day.

*Living Faith means joyfully becoming:*

- Biblically Obedient
- Intentional Disciple-Makers
- Unashamed Ambassadors
- Sacrificial Servants

If you are interested, you can read more about our beliefs on our website, [www.RiverlandHills.org/what-we-believe](http://www.RiverlandHills.org/what-we-believe).

## About Available Internships:

### **RH Kids Internship**

- Assist RH Kids Staff with daily ministry tasks.
- Work directly with RH Kids Staff and leadership team to prepare and lead Sunday Mornings.
- Play a key role in helping to make VBS a success.
- Assist RH Kids Staff in coordinating and planning ministry opportunities for the Fall and Spring schedule.
- Plan and execute Family Mission Day/Event for RH Kids with the RH Kids Staff assistance
- Work with RH Kids Staff on how to effectively recruit, train, manage, and nurture volunteers.

**CANDIDATE:** A college student or seminary student seeking Children's Ministry experience.

**SKILLS:** Experience in working with children, ability to effectively communicate with children and parents, organized, energetic, positive attitude, and flexible.

### **RH Student Ministry Internship**

- Assist staff with weekly ministry tasks.
- Work directly with staff in planning and implementing summer ministry and outreach opportunities
- May lead or assist in leading a summer discipleship group
- Help plan and participate in student summer events including Beach Blast and mission trips

**CANDIDATE:** A college student, recent graduate or seminary student seeking Youth Ministry Experience. Must be at least a college sophomore. Preferred candidate will be an upperclassman or seminary student.

**SKILLS:** Energetic, effective communicator, willingness to learn and help with whatever is needed.

### **Communications Internship**

- Aid in implementing and executing the church's vision through communications.
- Work with the Communications Director in planning and executing campaigns.
- Assist in social media strategy planning, implementation, and content creation.
- Develop a working knowledge of web editing, social media management, and project/campaign management.
- Monitor web and social media analytics and learn to interpret and act on your findings.

**CANDIDATE:** A college student or recent graduate seeking to gain experience in church/non-profit communications, with a focus on engaging audiences.

**SKILLS:** Strong written and verbal communication, creativity, flexibility, detail orientation, strategic thinking, teamwork, and desire to learn new skills. Digital short-form content creation skills preferred.

## **Worship Internship**

- Preferred candidate will feel called to ministry, specifically in facilitating Worship.
- Must have experience in one or more of the following disciplines: vocal performance, instrumental performance, or audio production.
- To assist Worship Pastor with planning, preparation, and execution of Sunday services in coordination with other Pastors and Creative Team.
- Contribute meaningfully to mid-week rehearsals and Sunday morning run – throughs (musically, relationally, spiritually)
- Partner with various ministries to serve a multi-generational church (Vacation Bible School, Student Beach Blast etc.)
- Partner weekly with Creative/ Technical team to ensure audio and visual elements of services are complete, excellent, and helpful to order of service.
- Schedule to be agreed upon weekly with the Worship Pastor in a way that fulfills the assigned duties. Includes attending one half of Youth Beach Blast retreat to help coordinate and serve multiple sessions.

**CANDIDATE:** Must be a growing follower of Jesus Christ, exhibiting the fruits of the Spirit. Must be devoted to “equipping the saints for the work of ministry” under close guidance and direction of the Pastors. Must be regularly engaged in personal devotion through Bible study and prayer.

**SKILLS:** Significant experience as a vocalist and/ or instrumentalist serving on a worship team in local church (references desired). Those pursuing undergraduate or seminary degrees for worship ministry preferred.

### **Church’s Official Job Description**

The primary responsibility of all interns will be to learn and serve.

### **Interested in Applying?**

*Thank you again for your interest in this exciting opportunity. If you are interested in applying for this position please fill out the following application form, include your resume, and send to Bobbie Kelley (Human Resources) [bobbie@riverlandhills.org](mailto:bobbie@riverlandhills.org) or fax to (803) 750.8623 (with attention to Bobbie Kelley). \*Please note that a resume is required in addition to your application.*

**\*\*Also, if you are a member of Riverland Hills Baptist Church, please note that we would never want this internship application process to get between you and your home church or ministry staff. Not every applicant can be chosen for an internship. Please consider this prayerfully.**

**\*\*\*If you have any questions about the internship, please reach out to Bobbie Kelley, Human Resources, at [bobbie@riverlandhills.org](mailto:bobbie@riverlandhills.org).**