



## FINANCIAL AGREEMENT

The following policies are set forth by the Riverland Hills Baptist Church Executive Director. If other arrangements need to be made, they must be submitted in writing and sent to the Day School Director. The Executive Director will respond within 30 days. You will be notified by the Day School Director of their response.

- Tuition is due by the 10<sup>th</sup> of each month. Any payments made after the 10<sup>th</sup> are subject to a \$25 late fee. Payments can be made by credit card, ACH or check.
- RHDS students will not be allowed to attend class if fees are not paid by the end of the month.
- Registration fees are **non-refundable** and due at the time of enrollment and re-enrollment.
- Due to general expenses and staff commitments, no reduction can be made in tuition due to absenteeism, closings due to inclement weather, scheduled days closed for holidays, teacher workdays, etc.
- Monthly fees are based on the average cost of operation not based on the number of days your child is attending. Tuition will not be prorated for shorter months. **The only scheduled prorations are 1 week in August, 1 week in December and 2 weeks in June. (Summer prorations TBD.)**
- A fee of \$35 will be charged to your account for returned checks and/or declined ACH payments. After the second payment is returned/declined, all payment must be made in cash, money order or cashier's check.
- A \$80 supply fee will be billed to your account twice a year (August and January).

All financial information is provided on the Procure app and the monthly paper statements sent home with students.

**BY SIGNING THIS FORM I ACKNOWLEDGE THAT I HAVE READ, UNDERTSOOD, AND AGREE WITH ITS PROVISIONS AND ACCEPT RESPONSIBILTY FOR MY CHILDS' FINANCIAL ACCOUNT. I ALSO UNDERSTAND THAT ALL FEES THAT HAVE BEEN PAID ARE NON-REFUNDABLE.**

I hereby agree to pay all monthly balances by the 10<sup>th</sup> of each month while my child is attending RHDS.

**PARENT'S/GUARDIAN'S SIGNATURE:** \_\_\_\_\_  
(Required)

**CHILD'S NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_