

Aggressive physical behavior toward staff or other children will not be tolerated. Staff will intervene immediately when a child becomes physically aggressive to protect all children.

- The first step in our discipline procedure is to talk with the child about why his/her behavior is unacceptable and to redirect the child.
- Natural consequences will be used to help redirect behavior. For example, a child who is not following directions and makes a mess will be responsible for helping to clean that mess.
- We will use short, supervised periods, lasting no longer than one minute per year of the child’s age, of “time-out” in the same location as the class but away from the activities and still within the teacher’s sight. Time-outs will be used when a child has not responded to redirection and needs to be removed from a situation in which he or she is misbehaving.
- Running away from teachers or leaving the classroom or designated play areas without permission is considered a serious safety concern and will be addressed immediately through redirection and appropriate disciplinary steps. Repeated instances may result in a conference with the Director and family.
- Children are expected to be developmentally ready for the program’s toileting expectations. Children who are not potty trained (when required for their classroom placement) or who consistently resist toileting routines may require a meeting with the Director and family to determine appropriate next steps or placement.
- A child will be sent to the Director’s office for deliberate disobedience, defiance, destruction of property, running away from supervision, and/or aggression.
- Biting is an example of unacceptable behavior. For the safety of other children, if a child continues to bite more than three times, parents will be requested to meet with the Director.
- Continued discipline problems will require a meeting with the Director and family members. Observation or counseling may be recommended. If a family is unwilling to address the situation, and/or the behavior continues, the child may be asked to leave the school.
- If a child’s behavior threatens the safety of our teachers, staff, or other children, it will be at the discretion of the Director whether the child may continue in the program or be dismissed immediately.

Child’s Name: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_